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**Minutes of the Bluntisham Parish Council Meeting
Wednesday 5th December 2018 at 8.00pm in The Village Hall, Mill Lane,
Bluntisham**

Present: Chairman Mr Mark Berg, Mr Gary James, Mr Frank Hudson, Mrs Kathy Searle, Mrs Philippa Hope, Mr Martin Crowhurst, Mrs Cynthia Curtis, Mr Rob Gore & Mrs Tracey Davidson (Clerk)

Also present: 10 x member of the public & Cllr Jon Neish

	<p>Open forum The Chairman welcomed everyone to the meeting and opened the forum. A member of Earith discussed the benefits of becoming a member of CPRE. Also a discussion around pollution monitoring took place and what outcome the HCV group hope to achieve by carrying out the monitoring. Meeting opened at 8.11pm</p>	
144	Dispensation Forms received & decisions given - None	
145	Declarations of interest for items on the agenda – Mrs Philippa Hope pecuniary interest item 148 18/02377/HHFUL, 18/02363/FUL & item 157 BACS run 9 th November. Mrs Kathy Searle pecuniary interest item 148 18/02377/HHFUL & 18/02382/S73. Mr Frank Hudson pecuniary interest item 148 18/02377/HHFUL & 18/02382/S73.	
146	Co-opt new member – Mrs Jayne Smith from Frogs Hall, Bluntisham contacted the clerk following the recent advert on the website and in the newsletter about becoming a parish councillor. All councillors unanimously voted to co-opt Jayne onto the PC. The clerk gave Mrs Jayne Smith the relevant paperwork to complete and Mrs Jayne Smith took a seat at the table and took part in the remainder of the meeting. <i>(Proposed Mrs Philippa Hope, seconded Mr Martin Crowhurst. All agreed.)</i>	
147	Apologies for absence –Cllr Steve Criswell. No contact from Cllr Besley.	
148	<p>Planning & Enforcement updates:</p> <ul style="list-style-type: none"> • 18/02368/TREE – reduce southern side laterally by 2 – 2.5m to clear side wall of house by 3-4m. 7 Glebe Close, Bluntisham. Mr Frank Hudson and Mrs Kathy Searle carried out a site visit and were happy to support the proposal. It was recommended the PC APPROVE the application. <i>(Proposed Mr Frank Hudson, seconded Mrs Kathy Searle. All agreed.)</i> • 18/02377/HHFUL- proposed front and rear extensions. 26 Rectory Road, Bluntisham. The PC discussed the application which remains very large for the plot and recommended to REFUSE the application on the following grounds: Scale too large for the plot. Porch not in-keeping with the street scene. Loss of light and overshadow on neighbours property Design and appearance out of character with neighbours property <i>(Proposed Mr Rob Gore, seconded Mr Gary James. All agreed with exception of Mrs Philippa Hope, Mrs Kathy Searle, Mr Frank Hudson who declared an interest and didn't vote)</i> • 18/02363/FUL – proposed construction of an agricultural storage building for the purpose of storing farm vehicles, hay and horse tack – land North of Allotments, Mill 	

Lane, Bluntisham. Mrs Kathy Searle & Mr Frank Hudson carried out a site visit and advised the proposal is in-keeping with the agricultural site. The existing barn is inadequate and storage is required. A concern was raised with the access to the site as the right of way is only 14 feet and may not be large enough for some farm vehicles. The immediate neighbour was not consulted by HDC and the PC suggested they contact the case officer asap. It was recommended that the PC APPROVE the proposal and inform HDC about the limited right of way. *(Proposed Mr Rob Gore, seconded Mr Martin Crowhurst. All agreed with the exception of Mrs Philippa Hope who declared an interest)*

- **18/02382/S73** – variation of condition 3 on application 18/00716/HHFUL for the alteration of materials. 24 Holliday’s Road, Bluntisham. It was recommended that the PC APPROVE the material change. *(Proposed Mrs Philippa Hope, seconded Mr Martin Crowhurst. All agreed with the exception of Mrs Kathy Searle & Mr Frank Hudson who declared an interest.)*
- **18/02432/HHFUL** – single storey extensions to the front and side 2 storey extension to side alterations to roof and proposed workshop. 8 Holliday’s Road, Bluntisham. Mrs Kathy Searle & Mr Frank Hudson carried out a site visit and advised that the plot is large enough to accommodate the proposed extension and recommended the PC APPROVE the proposal. *(Proposed Mr Frank Hudson, seconded Mrs Kathy Searle. All agreed.)*
- **DMC & CRAG update** – Mr Rob Gore updated the PC on the recent DMC and the use of “tilted balance” when deciding on planning applications. The Station Road applications were both supported at DMC in November. The reason for this decision was all DMC members had been informed by the Head of Planning that tilted balance is to be applied and if any application went to an appeal during this phase it was most likely to be successful.

Mrs Philippa Hope advised that further correspondence has been received from CRAG with concerns raised around the Colne Road site and tilted balance. CRAG have a letter from Natural England stating there is insufficient open space on the proposal and a further traffic survey is to be completed. CRAG have asked if the PC could invite Mr Andy Moffat, Mr Gavin Sylvester & Ms Clara Kerr to an open meeting in the village to discuss the following:

- Why the application decision has been delayed for so long
- School provision
- NHS England comments
- Infrastructure
- Natural England objections

It was agreed the clerk is to invite HDC to a public meeting in the New Year.

- **Rose Homes update** – the clerk advised that further delays on issuing the formal decision notice mean that Rose Homes are unlikely to start work on the site until the new financial year.
- **Enforcement update** – the clerk shared email correspondence from Mr Nigel Swaby: 18/00255/ENCARA Sunrise Meadows – I have now visited the site which comprises pitches 1 and 3 on the planning layout with the new area enforcement officer and a Housing Advice and Options officer. Although there is no internal boundary, the pitches are in two ownerships according to the owner of pitch 1 (nearest the Drove) whom we met on site. Pitch 1 has four mobile homes and there are five mobile homes on pitch 3. We spoke to the occupants of four mobile homes who were present at the time of the visit and obtained information about their gypsy and traveller status (condition 2) and housing circumstances. The number of mobile homes is in breach of condition 3 of planning permission 15/00364/FUL. I cannot disclose any personal

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	<p>information about the status or circumstances of the occupants. We left cards on the unoccupied caravans with a request for the occupiers to contact us. We are also trying to contact the other landowner. In the light of the information I am liaising with Housing, Environmental Health (caravan site licencing) and Council Tax officers. The planning breach(es) will be discussed at the next internal case review meeting on Thursday 13th December.</p> <p>17/00158/ENBOC – Station Road, Bluntisham – No change</p> <p>18/00171/ENBDOM – Witches Twist, Bluntisham - We have visited the site again after we had no response to a card left on the property requesting the owner to contact us. We have emailed the last known owner requesting specific information about the use of the building. If there is no response to the email we can serve a legal notice requiring the information with a legal sanction if there is no reply or a false reply.</p>	
149	<p>Minutes of the Parish Council meeting dated 7th November to be approved and signed by the Chairman – The minutes were signed by the Chairman. (<i>Proposed Mrs Cynthia Curtis, seconded Mr Martin Crowhurst. All agreed.</i>)</p>	
150	<p>Matters arising from previous minutes not on the agenda – None.</p>	
151	<p>County Council & District Council reports:</p> <p>Cllr Jon Neish advised that the recommendation to remove the LSC status from the Local Plan 2036 by the Inspectorate was supported by the Head of Planning. The Station Road application created a lengthy discussion at DMC and all members of the panel stated what a comprehensive case the PC put forward. A discussion around the use of tilted balance took place. Cllr Neish wished all members of the PC and members of the public in attendance a happy and healthy Christmas.</p> <p>Cllr Criswell sent his apologies and advised the Haddenham Willow Farm application is likely to go to CCC planning committee on 24th January. Residents in Earith are considering mounting a protest outside Shire Hall on the day. They wish to raise awareness of our campaign to remove HCVs from the A1123. I will keep you informed in case anyone wishes to join them.</p> <p>The clerk has not heard from Cllr Besley.</p>	
152	<p>FY2017/18 Accounts to end November 2018 –</p> <p>Mrs Philippa Hope advised that there was little change to the accounts from the previous month and it is still projected that an underspend of £5k on the PC accounts and also VH accounts can be achieved. The VH income is likely to be under budget due to the doctors rent reduction.</p> <p>Income November - £3589.68 Expenditure November - £35150.13 Bank Balance: £40487.05</p> <p>(<i>Proposed Mrs Philippa Hope, seconded Mr Rob Gore. All agreed.</i>)</p>	
153	<p>Authorise purchase orders – Mr Mark Berg signed the purchase order. All expenditure approved by full council on 7th November:</p> <p>PO008 – Impressions printing £174.00 PO009 – Viking stationery £150.06</p>	
154	<p>Approve Budget 2019/20 – the finance committee proposed the new budget and highlighted the VH maintenance line of £314. This is due to the proposed doctors lease only running until July 2019 and therefore a reduction of £10k on the income from the previous year. In order to keep the budget balanced the maintenance line was reduced. A contingency fund has been proposed in the earmarked reserves to carry out urgent necessary maintenance if needed. The budget was formally supported. (<i>Proposed Mrs Philippa Hope, seconded Mr Rob Gore. All agreed.</i>)</p>	
155	<p>Agree precept 2019/20 – the finance committee recommended the precept remain the same for the 4th year running. Therefore the precept will be £92827.00. (<i>Proposed Mrs Philippa</i></p>	

	<i>Hope, seconded Mr Rob Gore. All agreed.)</i>	
156	CPRE membership – a discussion around the benefits of this membership took place and the PC agreed at the moment it wasn't necessary to join. (<i>Proposed Mr Frank Hudson, seconded Mrs Kathy Searle. All agreed.</i>)	
157	Accounts for payment for November <ul style="list-style-type: none"> • BACS run 9th November- £1894.82 authorised by Mr Rob Gore & Mrs Kathy Searle • BACS run 30th November - £3537.60 authorised by Mrs Philippa Hope, Mrs Cynthia Curtis. <i>(Proposed Mr Rob Gore seconded Mrs Kathy Searle. All agreed.)</i>	
158	Village Maintenance & events: <ul style="list-style-type: none"> • Craft Fair 2018- the clerk advised the total profit made at this years event was £608.41. Huge thanks to everyone for their help with another successful event. • Beer festival – NTR. Mr Mark Berg & Mr Rob Gore need to arrange a meeting in the New Year. • SID update –The full report for the recent monitoring in Wood End is on the website: www.bluntishamparishcouncil.org A total of 53094 vehicles with an average of 93% of all vehicles travelling into and out of the village were speed compliant. • Hedge cutting 2019 – the clerk shared a quote received from HDC to carry out hedge cutting in 2019 at a cost of £2013.51. It was agreed to see if HDC would offer a 3 year quote. The clerk is to request this. (<i>Proposed Mrs Philippa Hope, seconded Mr Gary James. All agreed.</i>) 	Rob Gore/Mark Berg Clerk
159	Committee updates: <ul style="list-style-type: none"> • Allotment – Mr Frank Hudson advised the BALGA lunch will be on 13th December. All new plot holders are getting on well. • HMC – 3.12.18. Maintenance was discussed and the clerk is to obtain quotes to install sensor lighting in the changing rooms and toilets in an attempt to save money. • Finance – 26.11.18. Options to move bank accounts was discussed but it was agreed at this time to remain with Lloyds and to review again next year. • HCV – air quality monitoring – a discussion around the type of tests and what the results will prove and what action is to be taken with the results took place. It was agreed that Bluntisham will not be contributing to the HCV group towards the cost of monitoring. (<i>Proposed Mr Frank Hudson, seconded Mrs Cynthia Curtis. All agreed.</i>) • Updates from Mrs M Lumb – emailed the following summary. The only meeting attended was road safety and the main gripes were over inappropriate parking. A lot of time was spent discussing possible solutions to Wheatsheaf Crossroads. Graphics were displayed of a staggered junction. Further meetings will take place in the New Year. 	
160	Correspondence received <ul style="list-style-type: none"> • BRFC – this correspondence was dealt with at HMC. No further action needed. • Mr O'neil – war memorial the clerk shared the correspondence received from Mr O'neil. It was agreed to continue as is and the clerk is to check any legislation around length of time wreaths are to be kept. • Funding for bike ability cycle training in schools – it was suggested that if funding is required the school approach the Feoffees or 100 club. The clerk is to write to the school to inform them of these options. 	Clerk Clerk
161	Items for consideration (for information only) The clerk asked for dates for the next parish open morning and it was agreed to hold it Saturday 9 th March from 10 – 12.00. The clerk is to invite the Cllrs including the MP. The clerk reminded all about the Christmas Tree light switch on and carols to take place on 8 th December at 4pm. All welcome. Earith have arranged a meeting with the MP on 21 st December from 10.30 – 11.30am. Appointments can be made by contacting Wendy Oldfield. Wendy_560@hotmail.com Mrs Philippa Hope advised that concern had been raised with her about inappropriate parking	Clerk

<p>on the new cycle path. It was advised that if it is noted to report to CCC Highways. Mrs Kathy Searle advised of new email address for planning enforcement. Individual officers are not to be used but the general planning.enforcement@huntingdonshire.gov.uk</p> <p>A question as to why Amey Cespa vehicles use the village rather than Heath Road was raised. The clerk is to contact Amey Cespa to find out.</p> <p>Mr Mark Berg raised concern with the scaffolding erected on East Street to replace the thatch on the cottage. Post meeting note the scaffolding was removed the following morning.</p> <p>On behalf of BPC Mr Mark Berg paid his respects to Mrs Joan Gutteridge and her remaining family and thanked her for her contribution to the PC and for her long service. It was discussed that a funeral may not take place for some time due to the circumstances.</p> <p>Mr Mark Berg closed the meeting by thanking his councillors for another challenging year with plenty of frustrating moments but plenty of enjoyment. Wishing everyone a healthy and Happy Christmas.</p> <p>Meeting closed 10.20pm Next meeting Wednesday 2nd January 2019</p>	Clerk
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Bluntisham 100 club draw took place:

1st place wins £200 – 41 Jean Quilliam

2nd place wins £50 – 6 Kay Crowhurst

3rd place wins £30 – 87 Barbara Diamond

A few numbers remain if anyone is interested in joining the 100 club please contact Cynthia Curtis – BPC.cynthiacurtis@gmail.com

Future Meeting dates

Wednesday	6 th February	2019
Wednesday	6 th March	2019
Wednesday	3 rd April	2019
Wednesday	1 st May	2019
Wednesday	5 th June	2019
Wednesday	3 rd July	2019
Wednesday	7 th August	2019
Wednesday	4 th September	2019
Wednesday	2 nd October	2019
Wednesday	6 th November	2019
Wednesday	4 th December	2019